

Savannah Technical College

Medical Assisting Diploma (MA22) Program

Fall 2026 Competitive Selection Information Packet

This program uses a competitive selection process. Meeting the minimum requirements for admission will not guarantee acceptance to the Medical Assisting program.

Admission to the Savannah Technical College (STC) Medical Assisting (MA) Program is competitive. Prospective students will be ranked by scores and the top ranked candidates will be selected to enter the upcoming class based solely on the approved selection criteria. Applications and STC admission requirements submitted after the posted program application deadline will not be accepted. The timeline to apply for the August 2026 entering cohort is April 1, 2026 at 12:00am through June 10, 2026 at 5:00pm. Students will be notified by email regarding their selection status after the evaluation process is complete. Acceptance/denial letters will be sent by email no later than four weeks after the application deadline.

Students must complete the STC College Admission process and obtain regular admission status to STC prior to submitting an application for the MA Competitive Selection Process.

When applying or readmitting to STC, select the major Health Care Assistant, or AAS Interdisciplinary Studies.

COLLEGE ADMISSION PROCESS

- To be accepted into the College and qualify for the selection process, students must complete all STC admission requirements found here: <https://www.savannahtech.edu/admissions/apply-online/>
- Applicants must be at least 18 years of age to apply to the Medical Assisting Program and 16 to apply to the college.
- Apply to the college online at <https://www.savannahtech.edu/admissions/apply-online/>
 - The application fee for a new student is \$25.00 and \$10.00 for a readmit student.
 - Required Documentation: All four of these documentation requirements must be met in order to register for classes:
 - ☐ Proof of Lawful Presence
 - ☐ Proof of Georgia Residency (to qualify for in-state tuition rate)
 - ☐ Official High School /GED Transcripts
 - ☐ Official College Transcripts
- Arrange to take the **Placement test, if required**, by appointment with the testing office.
- Complete a financial aid application. PELL grants and other aid are available to qualified students when they complete the financial aid application.
- Obtain regular admission status to Savannah Technical College.

Information on this box pertains to acceptance to the college and does not guarantee selection into any program. See Student Affairs regarding status of acceptance to Savannah Technical College.

– Medical Assisting –

COMPETITIVE SELECTION PROCESS

All items below must be completed by the published competitive selection deadline. In order for an applicant to be considered for the selection process, no selection criteria listed below may be in progress beyond the application deadline.

1. Complete the Savannah Technical College Admission process and obtain regular admission status to STC. <https://www.savannahtech.edu/admissions/apply-online/> . When applying, select the major Health Care Assistant or AAS Interdisciplinary Studies.
2. Successfully complete all required GPA calculation courses for selection with a C or better: ENGL 1010, PSYC 1010, MATH 1012, ALHS 1011, ALHS 1090, and COMP 1000. If an applicant is using courses transferred in from another institution, those transcripts must be received and evaluated by STC by the application deadline.
3. Submit a Competitive Admissions Health Science Programs Application online at <https://www.savannahtech.edu/competitive-admissions-health-science-programs/> . This link is also available on the program webpage during the application period. The \$25.00 fee for applying to a competitive health science program must be paid at the cashier office to be considered for selection to the program. This fee is required for each application cycle in which an application is submitted.

MA PROGRAM SELECTION REQUIREMENTS

The number of seats available for each program cohort are limited based on clinical slots and/or program accrediting agency requirements. Therefore, the number of students accepted can vary with each application cycle. Only students who meet the minimum eligibility requirements as outlined will be considered for selection. The College reserves the right to expand the selection criteria based on the needs of the cohort.

1. **Competitive Selection Program Application** – A completed Competitive Selection Health Science Programs Application is required to initiate review of the applicant's records. The application is available online during the application window only, at <https://www.savannahtech.edu/competitive-admissions-health-science-programs/> . This link is also available on the program webpage during the application period. The \$25.00 fee for applying to a competitive health science program must be paid at the cashier office to be considered for selection to the program. This fee is required for each application cycle in which an application is submitted.
2. **Required GPA Courses** – Prior to the application deadline, applicants must have on file with STC, proof of completion for the following courses in order to be ranked for the selection process. A minimum Grade Point Average (GPA) of 2.50 is required for entry into the Medical Assisting program. The six (6) courses used to calculate the GPA are:

ENGL 1010 Fundamentals of English OR ENGL 1101 Composition and Rhetoric
PSYC 1010 Basic Psychology OR PSYC 1101 Introductory Psychology
MATH 1012 Foundations of Math OR MATH 1103 OR MATH 1111
ALHS 1011 Anatomy and Physiology OR BIOL 2113, BIOL 2113L and BIOL 2114, BIOL 2114L
ALHS 1090 Medical Terminology
COMP 1000 Introduction to Computer Literacy

Multiple Attempts – When a course is taken more than once, the highest grade earned will be used to calculate the GPA. Transfer credits will be included in the GPA calculation where applicable.

Course Expiration Dates – COMP1000 has an expiration date of five (5) years and must not be older than five (5) years at the time of program completion.

Transferred Courses – Course credit may be awarded for courses completed with a “C” or better from a college, university, or other postsecondary institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. Applicants are responsible for sending their official transcripts to the College for evaluation. The Registrar’s Office is responsible for awarding transfer credit.

Specific to competitive selection Health Science programs, courses assigned non-academic grades that indicate the course or its equivalency was satisfactorily completed, including but not limited to EX, S, TR, etc., by the Office of the Registrar will be given a grade of "C" to be used only in the calculation of the GPA used for competitive ranking.

The MA program does not accept transfer credits from other institutions for any medical assisting (MAST) courses. All students selected for admission to the program are expected to complete the required coursework within the program's curriculum.

MA PROGRAM SCORING AND RANKING RUBRIC

A quantitative and objective process is used to score all eligible applicants for selection into the competitive program. Selection into the program is based on a rank order calculation. The applicant with the highest number of points is selected first and remaining seats are filled according to rank-order. The selection process rubric is in the table below.

Task	Action Required	Method of Calculation	Requirement Met/ Points Awarded
Students must have American Heart Association Basic Life Support for Healthcare Professionals certification	Healthcare provider CPR certification is required throughout the program. Students <u>may</u> earn their CPR training in ALHS 1040	N/A	Requirement Met Yes/No
Students must complete Fundamentals of English I (ENGL 1010) <u>or</u> Composition and Rhetoric (ENGL 1101)	Fundamentals of English I (ENGL 1010) <u>or</u> Composition and Rhetoric (ENGL 1101) <u>must</u> be completed before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Students must complete Foundations of Math (MATH 1012) <u>or</u> Quantitative Skills/Reasoning (MATH 1103), <u>or</u> College Algebra (MATH 1111)	Math (MATH 1012) <u>or</u> Quantitative Skills/Reasoning (MATH 1103), <u>or</u> College Algebra (MATH 1111) <u>must</u> be taken before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Students must complete Basic Psychology (PSYC 1010) <u>or</u> Introductory Psychology (PSYC 1101)	Basic Psychology (PSYC 1010) <u>or</u> Introductory Psychology (PSYC 1101) <u>must</u> be taken before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Students must complete: Structures and Functions (ALHS 1011) <u>or</u> Anatomy and Physiology I and II with lab (BIOL 2113, 2113L, 2114, and 2114L)	Structures and Functions (ALHS 1011) <u>or</u> Anatomy and Physiology I and II with lab (BIOL 2113, 2113L, 2114, and 2114L) <u>must</u> be completed before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Students must complete: Medical Terminology (ALHS 1090)	Medical Terminology (ALHS 1090) <u>must</u> be completed before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Students must complete: Introduction to Computer Literacy (COMP 1000)	Introduction to Computer Literacy (COMP 1000) <u>must</u> be completed before the start of summer semester	A = 15 Points B = 10 Points C = 5 Points D = 0 Points	Points awarded for this section:
Calculation of GPA based on cumulative GPA classes listed above	The cumulative GPA at the beginning of summer semester will be used as part of the admissions process and points will be awarded based on the applicant's GPA the semester before starting the program	3.75 to 4.00 = 10 Points 3.00 to < 3.75 = 5 Points 2.50 to < 3.0 = 3 Points 0 to < 2.50 = 0 Points	Points awarded for this section:
Additional Points are awarded to students who have previously earned a regionally accredited college degree, diploma, or certificate	Students who have earned a regionally accredited degree, diploma, or certificate will be awarded additional points and are awarded based on the level of the award received	Not a Requirement: Grad degree = 5 Points Bach degree = 4 Points Assoc degree = 3 Points Diploma = 2 Points Certificate = 1 Point	Additional Points awarded:
		Total Points Awarded:	

Optional Items for Additional Rank Points

1. **Previously completed program** – Applicants who have completed a college certificate, college diploma, or degree from a college or university accredited by a U.S. Department of Education recognized accrediting agency may have additional points added to their rank score. In the event of multiple awards, points from one of the highest earned awards will be applied to the ranking score. Official transcripts showing the conferment of the award must be received by STC by the competitive selection program application deadline for the points to be added to the rank score.

College Certificate	1 point
College Diploma	2 points
Associate Degree	3 points
Bachelor Degree	4 points
Masters or Terminal Degree	5 points

Tiebreaker

In the event of a tie in total rank score between two or more applicants for the last available program seat, the following will be used to break the tie:

1. First tiebreaker used will be the highest calculated GPA based on the six (6) required GPA courses.
2. If a tie remains, the second tiebreaker will be the Math course grade.
3. If a tie remains, the third tiebreaker will be the Anatomy course grade(s).

Application Period(s)

Fall Entrance: Applications are accepted online on the Competitive Selection webpage from April 1st 12:00 am through June 10th at 5:00 pm for Fall Semester start of the Medical Assisting program.

Notification of Selection

Students will receive selection notification no later than 4 weeks after the application deadline. Only applicants who have obtained regular admission status to Savannah Technical College for the semester for which they applied and who have submitted a Competitive Admissions Health Science Programs Application and paid the \$25 competitive fee at the cashier office by the application deadline will be notified of their selection status to the program.

Notification will be sent to the email address(es) provided in the Competitive Admissions Health Science Programs Application. If notified of an offer of selection, students will have 72 hours to reply to the email. **Students must confirm acceptance of the seat in order to be added to the program.** If a student declines the offer or does not reply within the specified timeframe, the seat will be offered to the next student in the rank-order calculation.

Other Criteria

In addition to the selection criteria listed above, students must also possess current American Heart Association BLS (CPR) prior to starting the Medical Assisting program. Students are expected to abide by and uphold professional and ethical standards at all times in accordance with STC's Code of Conduct and the program handbook.

STC cannot guarantee licensure or certification to any graduate of any program or the ability to participate in clinicals. Eligibility for clinical participation is determined by, and subject to the rules and regulations of the partner clinical facilities. Eligibility requirements for clinical participation may include, but are not limited to: successfully passing a criminal background check and drug screen analysis; attending mandatory orientation for the facility; and submitting a complete immunization record and/or titer including current COVID-19 vaccination or booster before placement in clinical settings. Students are assigned to clinical facilities based on the academic requirements of the course. Students should expect to travel to facilities anywhere within the STC service area to attend clinicals.

Students Residential Criteria

The following residential criteria is established for admission into programs that admit students on competitive basis:

- In accordance with TCSG Procedure 6.6.1p Student Tuition and Fees, Out of State Students shall be enrolled in the College on a space available basis and shall not displace any Georgia Student desiring to enroll in the College.

- Military-affiliated students who are deemed eligible for HOPE grant or scholarship per Georgia Student Finance Commission regulations will not be considered Out-of-State Students for purposes of competitive program admission.
- Out-of-State students who apply for competitive admissions programs shall be considered for admission on a space available basis. They shall not displace any student with a Georgia domicile who meets minimum requirements for admission to the program.
- Non-Citizen students who apply for competitive admissions programs shall be considered for admission on a space available basis. They shall not displace any student with a Georgia domicile. Eligible Non-Citizen or Out-of-State student who meets minimum requirements for admission to the program

Nondiscrimination Statement

Savannah Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all educational programs and activities including admissions policies, scholarship and loan programs, athletic and other Technical College System and Technical College-administered programs including any Workforce Investment Act of 1998 (WIA) Title I Financed Programs. Savannah Technical College is a division of the Technical College System of Georgia. Savannah Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award technical certificates of credit, diplomas, and degrees.