



# SAVANNAH TECHNICAL COLLEGE

## How to look up your Savannah Tech Email in Banner Web

Banner is where students go to check their Student and Financial Aid information as well as update their personal information. Information that can be found in Banner includes holds, grades, course schedule and financial aid application status.

1. Navigate to the [Savannah Tech Banner website](#) and click on Enter Secure Area.

**Banner Web**

**SAVANNAH TECHNICAL COLLEGE**

**Enter Secure Area**  
Login here to view your personal information.

**Apply for Admission**  
Enter a new application or return to complete an application.

**General Financial Aid**  
Financial Aid Application and Information Links.

**Class Schedule**  
View the current schedule of classes.

**Course Catalog**  
View course information, including course description.

2. For your User ID, type in your 900 number (ex. 900123456) or your Social Security Number. Your initial PIN is your birth date in this format mmddyy. If your birth date is Jan. 3, 1995, your PIN would be 010395.

### User Login

**CLICK ON USER ID FIELD AND ENTER YOUR STUDENT I.D. NUMBER. (USUALLY IT IS YOUR SOCIAL SECURITY NUMBER -NO HYPHENS, SLASHES, ETC.) PRESS TAB KEY OR CLICK IN PIN FIELD.**

ENTER YOUR PIN NUMBER (YOUR DATE OF BIRTH: MMDDYY). CLICK ON LOGIN. RE-ENTER YOUR PIN NUMBER TO VERIFY. CLICK ON LOGIN.

**SUGGESTIONS:** Change PIN to a six-digit number other than your birthdate; Occasionally, change your PIN as an additional precaution; Do not give your PIN to any other person; Do not write your PIN on documents easily accessible by others.

**\*\*Your PIN will disable after five (5) unsuccessful attempts.\*\***  
If you cannot remember your PIN or your answer to the Forgot Pin question, then you may request a PIN reset by going to <http://www.savannatech.edu/student-affairs/registrar/banner-pin-reset-request/>.

**STEPS TO CHECK YOUR BALANCE**

1. Enter your Student ID and login information
2. Click Student Services and Financial Aid
3. Select Registration, then Newly Projected Student Schedule then select Spring Semester
4. Click Tuition/Fee/Amount Due
5. Select Spring Semester Term of Payment
6. View Account Balance - TOTAL DUE SHOULD BE ZERO\*\*

User ID:

PIN:

Login Forgot PIN?

3. Click on the Personal Information button. From the Personal Information area, click on View E-Mail Address(es).

The screenshot shows the Savannah Technical College Banner Web Information System interface. At the top left is the logo for SAVANNAH TECHNICAL COLLEGE. At the top right are links for Sign Out and Help. Below the logo is a search bar with the text "Find a page...". The main heading reads "Welcome, , to the Savannah Technical College Banner Web Information System!". Below the heading is a breadcrumb trail: Home > Personal Information. There are two tabs: "Personal Information" (selected) and "Student and Financial Aid". The main content area contains a grid of buttons for various actions:

Change PIN	Change Security Question	View Address(es) and Phone (s)	Update Address(es) and Phone(s)
View E-mail Address(es)	Update E-mail Address(es)	View Emergency Contacts	Update Emergency Contacts

At the bottom left, it says "RELEASE: 8.7.1". At the bottom right, it says "Last web access on Feb 06, 2018 at 10:32 pm | SITE MAP". The footer contains the ellucian® logo.

**Savannah Tech Banner Website:**

[https://banners.savannahtech.edu/pls/ban8/twbkwbis.P\\_GenMenu?name=homepage](https://banners.savannahtech.edu/pls/ban8/twbkwbis.P_GenMenu?name=homepage)