



SAVANNAH TECHNICAL COLLEGE

How to Login to Blackboard

1. Navigate to <https://savannahtech.blackboard.com>. Click on the Blackboard Login Click Here image.



2. Your Blackboard username will be your full Savannah Tech email: (ex. stestu@savannahtech.edu) and your password will be the same as your Savannah Tech email password. Your initial email password will be your birth date in this format: mmddyyyy (ex. 01051980). Once you have entered your username and password, click on **Sign In**.

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Please user your full Savannah Tech E-mail address and password to login.
Find Your Savannah Tech E-Mail Address.

<input type="text" value="User Name"/>	<input type="password" value="Password"/>	<input type="button" value="Sign In"/>
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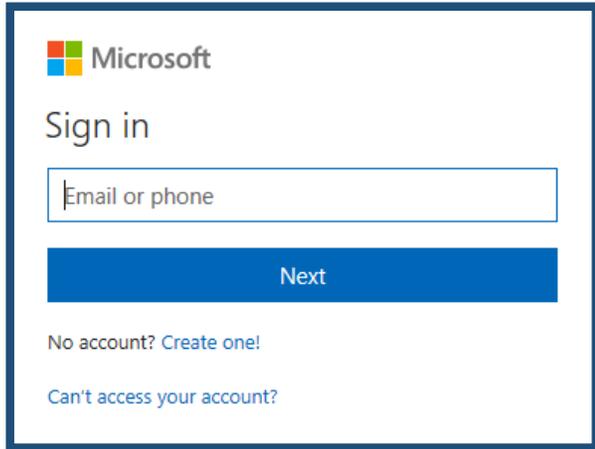
[O356 - Forgot Password?](#)

[Banner Web by Pin: Use 900# and Pin to login to Web Banner. \(Use if you do not have an e-mail account\)](#)

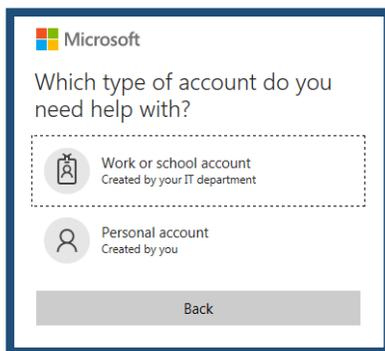
How to Reset your Blackboard/Banner/Email Password

Savannah Tech has already uploaded the last phone number and personal email address added to your Banner Account.

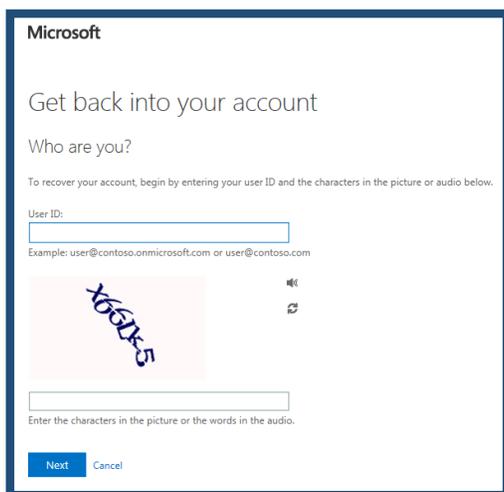
1. Navigate to <https://login.microsoftonline.com/> and select **Can't access your Account?**.



2. Select **Work or school account**.



3. Enter your **Savannah Tech email address** in the User ID text box. Then, enter either the characters in the picture or the words in the audio and select **Next**.



4. Select the verification method you would like to use to reset your password and follow the instructions on the screen.

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Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

- Text my mobile phone
- Call my mobile phone
- Answer my security questions

In order to protect your account, we need you to enter your complete mobile phone number (*****26) below. You will then receive a text message with a verification code which can be used to reset your password.

5. Once you have entered your verification code or answered the security questions, click **Next**.

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Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

- Text my mobile phone
- Call my mobile phone
- Answer my security questions

We've sent you a text message containing a verification code to your phone.

 [Contact your administrator](#)

6. Enter and confirm the new password, then click **Finish**.

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Get back into your account

verification step 1 ✓ > choose a new password

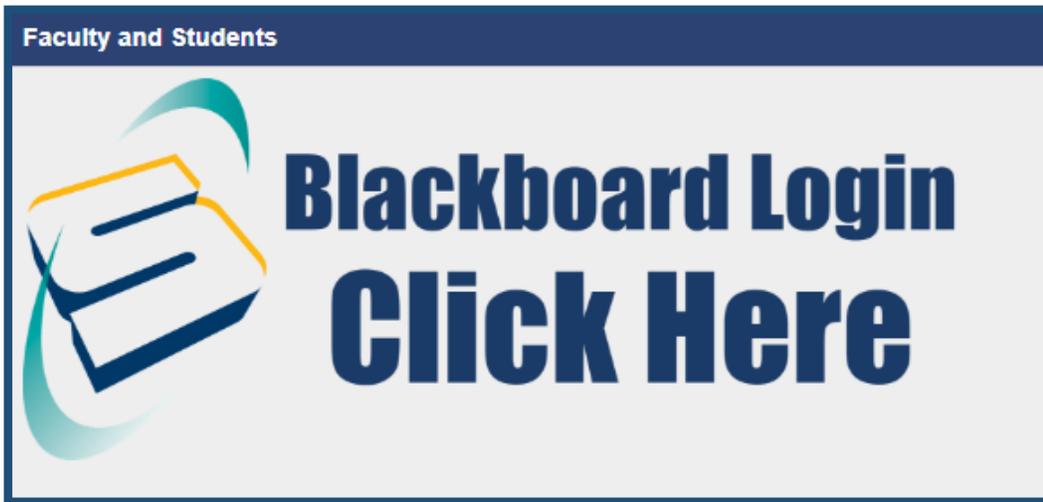
* Enter new password:

* Confirm new password:

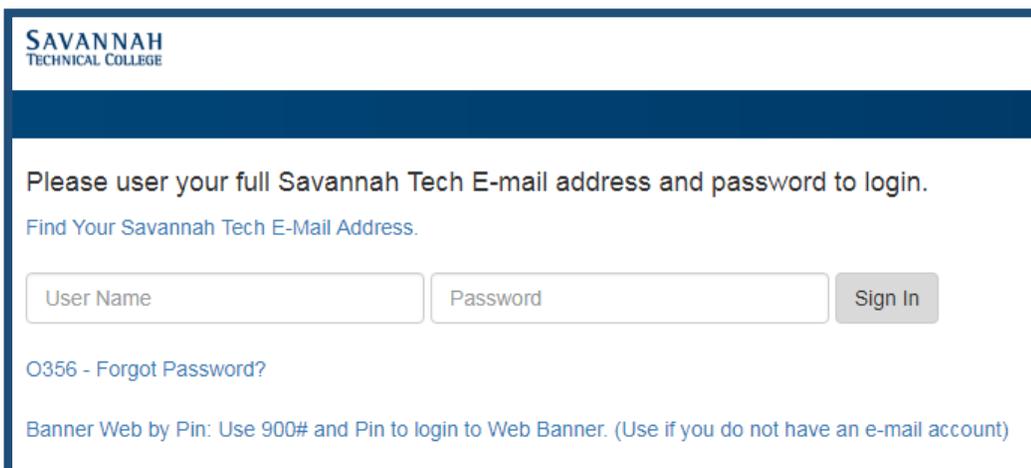
7. You should receive a message that your password has been successfully reset.



8. Navigate to <https://savannahtech.blackboard.com>. Click on the Blackboard Login Click Here image. Please note that it can take 20 minutes before your password reset populates to Banner, Blackboard and your STC Email Account.



9. Your Blackboard username will be your full Savannah Tech email: (ex. stcstu@savannahtech.edu) and your password will be the same as your Savannah Tech email password. Your initial email password will be your birth date in this format: mmddyyyy (ex. 01051980) Once you have entered your username and password, click on Sign In.

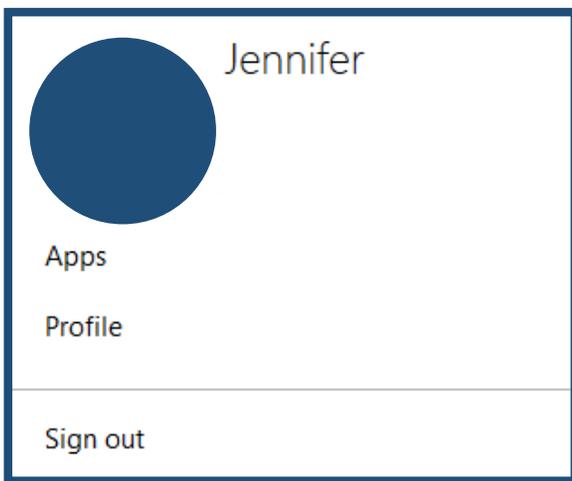
A screenshot of the Blackboard login page for Savannah Technical College. The header shows the college logo. Below it, a dark blue bar contains the text "Please user your full Savannah Tech E-mail address and password to login." (Note the typo "user"). Underneath is a link: "Find Your Savannah Tech E-Mail Address." The login form consists of two input fields: "User Name" and "Password", followed by a "Sign In" button. At the bottom, there is a link for "0356 - Forgot Password?" and a note: "Banner Web by Pin: Use 900# and Pin to login to Web Banner. (Use if you do not have an e-mail account)"

If you have not setup the alternative security questions to enable password self-service in Office 365 or you need to change your password to something that you will remember, then you will need to follow these steps to set it up.

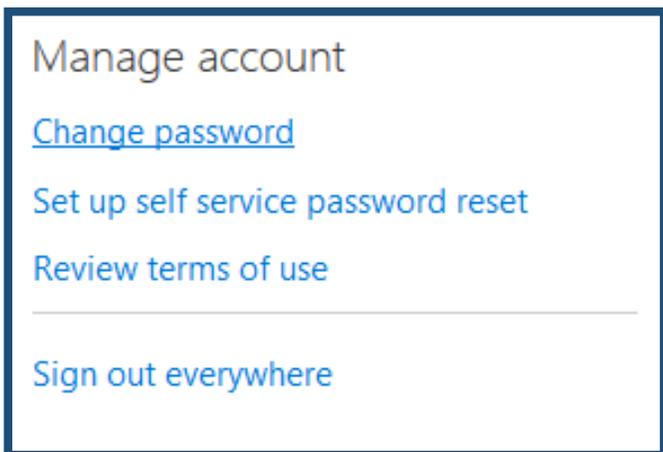
1. Log into myapps.microsoft.com with your current credentials and click on your username located in the top right-hand side of the screen.



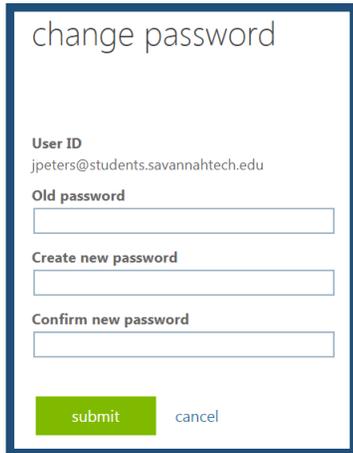
2. In the pop-up box, click on **Profile**.



3. Under Manage Account, select **Change Password**.



4. Enter your Old Password once, then enter the new password and confirm that password by entering it again. Hit **Submit**. Please wait at least 20 minutes before trying to log back in to Blackboard, Banner or your Savannah Tech email account.



change password

User ID
jpeters@students.savannahtech.edu

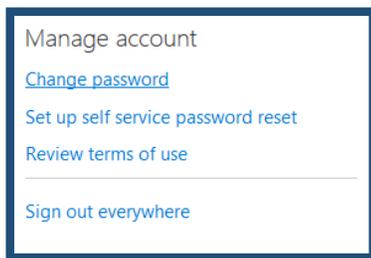
Old password

Create new password

Confirm new password

submit cancel

5. Go back to the Manage Account screen and click on Set up self-service password reset.



Manage account

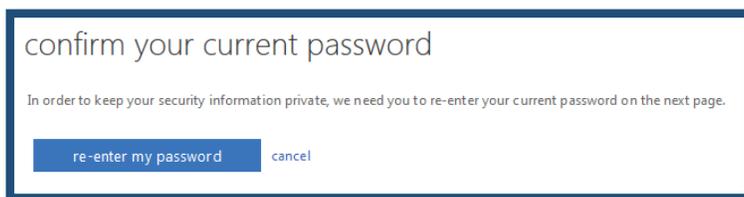
[Change password](#)

[Set up self service password reset](#)

[Review terms of use](#)

[Sign out everywhere](#)

6. Confirm your current password by clicking on **re-enter my password** and signing in.

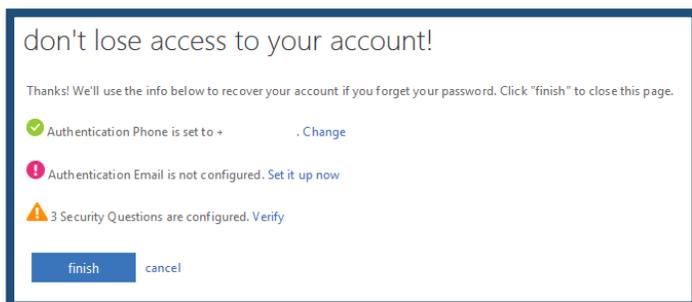


confirm your current password

In order to keep your security information private, we need you to re-enter your current password on the next page.

re-enter my password cancel

7. On the **don't lose access to your account!** screen, please setup the security questions here and click **Finish**. Don't forget to logout of your account once you are done.



don't lose access to your account!

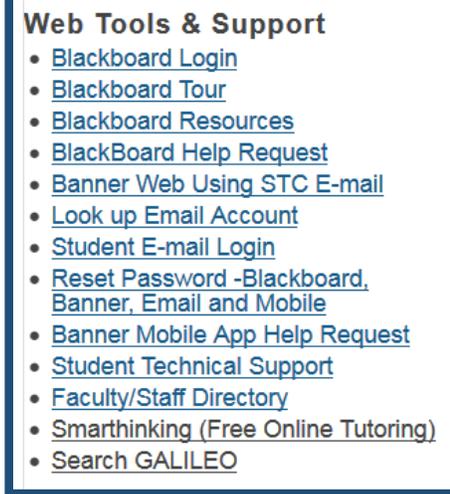
Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

- ✓ Authentication Phone is set to + . Change
- ! Authentication Email is not configured. Set it up now
- ! 3 Security Questions are configured. Verify

finish cancel

How to check your phone number/ alternate emails in Banner

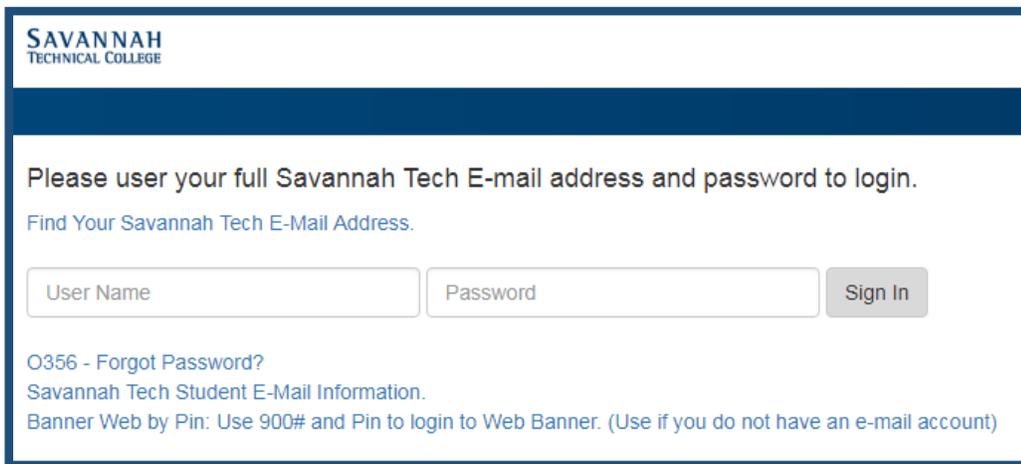
1. Go to <https://www.savannahtech.edu/students/> and click on the Banner Web using STC Email link.



Web Tools & Support

- [Blackboard Login](#)
- [Blackboard Tour](#)
- [Blackboard Resources](#)
- [BlackBoard Help Request](#)
- [Banner Web Using STC E-mail](#)
- [Look up Email Account](#)
- [Student E-mail Login](#)
- [Reset Password -Blackboard, Banner, Email and Mobile](#)
- [Banner Mobile App Help Request](#)
- [Student Technical Support](#)
- [Faculty/Staff Directory](#)
- [Smarthinking \(Free Online Tutoring\)](#)
- [Search GALILEO](#)

2. Your Banner username will be your full Savannah Tech email: (ex. stestu@savannahtech.edu) and your password will be the same as your Savannah Tech email password. Your initial email password will be your birth date in this format: mmddyyyy (ex. 01051980). Once you have entered your username and password, click on **Sign In**.



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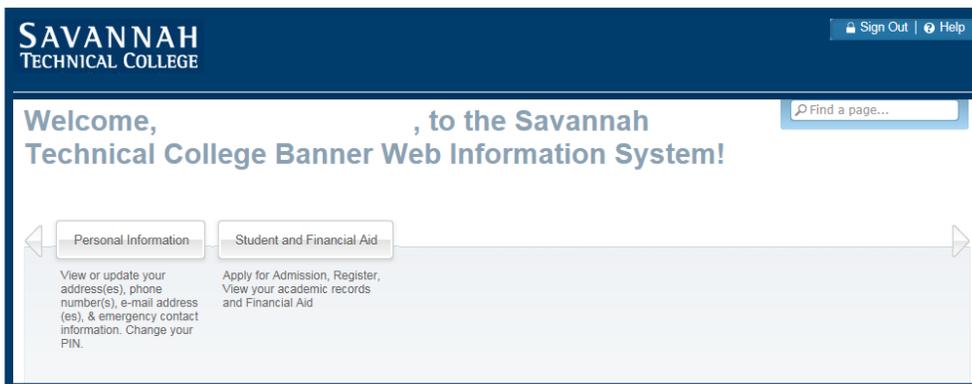
Please use your full Savannah Tech E-mail address and password to login.

Find Your Savannah Tech E-Mail Address.

User Name Password

O356 - Forgot Password?
Savannah Tech Student E-Mail Information.
Banner Web by Pin: Use 900# and Pin to login to Web Banner. (Use if you do not have an e-mail account)

3. Click on Personal Information.



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Sign Out | Help

Welcome, _____, to the Savannah
Technical College Banner Web Information System!

Find a page...

Personal Information | Student and Financial Aid

View or update your address(es), phone number(s), e-mail address(es), & emergency contact information. Change your PIN.

Apply for Admission, Register, View your academic records and Financial Aid

4. Click on Update Address(es) and Phone(s) to make changes to your phone number.

Change PIN	Change Security Question	View Address(es) and Phone(s)	Update Address(es) and Phone(s)
View E-mail Address(es)	Update E-mail Address(es)	View Emergency Contacts	Update Emergency Contacts

5. Click on the word Primary.

Addresses and Phones

Mailing **Phones**

Current: Jan 05, 2017 to (No end date) Primary:

Type of Address to Insert: ▼

[View Address\(es\) and Phone\(s\)](#)

6. If needed, update the phone number in the Primary Phone Address or add another Phone number and click **Submit**.

Primary Phone Number For This Address:

Area Code	Phone Number	Extension	OR	International Access Code and Phone Number	Unlisted
<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>

Phone Type	Area Code	Phone Number	Ext.	OR	International Access Code and Phone Number	Unlisted	Delete
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	OR	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Navigate back to the Personal Information Screen by clicking on **Personal Information**.

Personal Information | Faculty Services

Update Address(es) and Phone(s) - Update/Insert

Home > Update Address(es) and Phone(s) - Update/Insert

When updating or inserting an address, Address Line 1, City, State/Province, and ZIP/Postal Code are re-published.

Mailing

Valid From This Date:MM/DD/YYYY

Until This Date:MM/DD/YYYY

8. Click on Update Email Address(es).

Change PIN	Change Security Question	View Address(es) and Phone(s)	Update Address(es) and Phone(s)
View E-mail Address(es)	Update E-mail Address(es)	View Emergency Contacts	Update Emergency Contacts

9. In the drop-down menu, select Non-STC Email.

Update E-mail Address(es) - Select Address

Home > Personal Information > Update E-mail Addresses

To update an existing e-mail address, click the e-mail address.
To insert a new e-mail address, select an address type from the pull-down list and click Insert.

E-mail Addresses

STC Faculty/Staff

Preferred

Type of E-mail to Insert:

[View E-mail Address\(es\)](#)

10. Enter your alternate email account and click **Submit**.

Update E-mail Address(es) - Update/Insert

[Home](#) > Update E-mail Address(es) - Update/Insert

 When updating or inserting an e-mail address, E-mail is a required field. Other fields are optional.
Note: You may specify only one preferred e-mail address.

Non-STC Email

E-mail:

Comment:

Delete this address:

Preferred STC Faculty/Staff

[View E-mail Address\(es\)](#)