

Savannah Technical College Dual Enrollment

How to Get Started and Apply for Admissions

MEET WITH YOUR HIGH SCHOOL GUIDANCE COUNSELOR

- Students must schedule an appointment with the High School Guidance Counselor and with parents.
- The student must discuss with the High School Guidance Counselor the impact of Dual Enrollment on the high school grade point average.
- Discuss with counselor about the impact of Dual Enrollment on HOPE GPA.
- Have a discussion about graduation requirements and participation in high school activities such as athletics and other activities.
- The student must discuss with the counselor about what happens if a failing grade or withdrawal occurs.
- The student and parent must discuss transportation, class attendance, class schedule and how course attendance will impact participation in high school activities
- Parent and Student must review the STC Academic Calendar to determine STC holidays and High school holidays and how the course schedules impacts vacation planning. STC does not have the same holidays as high school if courses are taught at STC.

SUBMIT THE REQUIRED SCORES TO STC

- Submit your official ACT or SAT scores to STC, or schedule to take the College Board Accuplacer test at STC.
- If you have not taken any of these tests, please contact our testing center to schedule the FREE Accuplacer test (<http://www.savannahtech.edu/student-affairs/campus-life/testing-center/>). Please use the high school testing referral form. High School Students may use the GA ELA Milestones test for English and Reading if the score is 525 or higher)

Scores required for Degree level courses and Associate Degree programs (See our list of USG transfer courses)

SAT taken March 2016 and after:	SAT Reading Test 25	SAT Writing and Language Test 26	SAT Math 24
SAT taken prior to March 2016:	SAT Math 440	SAT Critical Reading 450	
ACT test:	ACT Reading 17	ACT Writing 16	ACT Math 19

(Placement into MATH 1113 Pre-Calculus requires 26.5 SAT MATH and Placement into Calculus requires 26.5 and the required prerequisite courses)

College Board Accuplacer Placement Test scores for Degree level courses and Associate Degree programs (See our list of transferable courses)

Accuplacer Reading 64 Accuplacer Sentence Skills 70 Accuplacer Elementary Algebra 54
(Pre-Calculus/Calculus) Accuplacer College Algebra 70

Scores required for Certificate/Diploma level courses and Associate Degree programs (Not transferable towards B.A. B.S. degree programs, Occupational courses may be used for STC AAS, AS degrees)

SAT taken March 2016 and after:	SAT Reading Test 24	SAT Writing and Language Test 25	SAT Math 22
SAT taken prior to March 2016:	SAT Math 440	SAT Critical Reading 450	
ACT test:	ACT Reading 17	ACT Writing 16	ACT Math 19
Accuplacer	Reading 55	Sentence Skills 60	Arithmetic 34

COMPLETE THE STC ADMISSIONS APPLICATION

- Complete the Savannah Technical College Application for Admission (www.savannahtech.edu/admissions/apply-online)
- Please be sure to select the **Dual Enrolled High School Student** Admissions application, as this will waive the \$25.00 application fee. You may pick up instructions for applying online from STC Student Affairs or review instructions online. See "How to Get Registered and Enrolled (on the back of this page for instructions for registration and enrollment)

Savannah Technical College Dual Enrollment

How to Get Registered, Enrolled and Tuition Paid

PREPARATION FOR REGISTRATION

- Complete the Dual Enrollment Student Participation Agreement Form.
- The form must be signed by the High School Guidance Counselor, Parent and student each semester. The form must include the specific courses the student has been approved for. The student must meet the course prerequisite for courses (high school courses do not satisfy college course prerequisite requirements).

PAYING FOR COURSE FOR REGISTRATION

- Complete the Dual Enrollment Funding Application found at GAFutures.org
- In order to receive funding for your Savannah Tech classes you MUST complete the Dual Enrollment Funding Application on the GA Futures website (GAFutures.org). ***This application must be completed each semester you wish to enroll.*** Failure to complete this step could result in you receiving a bill for your tuition and fees.

READY TO SELECT COURSES FOR REGISTRATION

- Complete the Dual Enrollment Student Participation Agreement with your counselor
- The form must include both the high school course name AND number (if either is missing the student will not be able to enroll).
- The student must meet the test score and college course prerequisite requirements for any courses requesting.

YOU ARE NOW READY TO REGISTER FOR CLASSES!

- Contact Savannah Tech's Dual Enrollment Representative to schedule a registration appointment if you are a new student. Returning Students may email the Dual Enrollment representative the course schedule along with the Dual Enrollment Participation Agreement form.
- Appointments can be made by email (include your full name and your STC Student ID number if known if not your birthdate along with your full name). Chatham County student may be registered without appointment between the hours of 3pm to 6pm Monday through Thursdays with the Admissions Counselor and front line staff.

Chatham County Schools and Students:

Gwendolyn Moore via email at ptruley@savannahtech.edu. 912-443-5712

Effingham County Schools and Students:

Dean Robert Solomon via email at rsolomon@savannahtech.edu or 912-443-4107 or 912-443-4100

Bryan and Liberty Counties

Dean Terrie Sellers via email at tsellers@savannahtech.edu or 912-408-3024 Ext 6003 or

Deborah Lawson via email at dlawson@savannahtech.edu or 912-408-3024 Ext 6009

- Submit a copy of your class schedule to your high school counselor
- You must take a copy of your schedule to your high school guidance counselor to make sure the Dual Enrollment Funding application is approved no later than 3 days after registering for courses. This step is critically important to ensure that your classes are paid for.
- Complete the Textbook Agreement Form and pick up books the first week of classes
- The cost of textbooks are covered under the Dual Enrollment program. Only the student may pick up and sign for textbooks. Books may be picked up at the Student Affairs center during the first week of classes. ➤ Failure to return textbook(s) at the end of the semester will result in a \$75.00 replacement fee for each book borrowed and not returned.
- Authorization for Release of Records to a Third Party (optional)
- This **optional** form allows a third-party, such as a parent, to discuss student's records.