

## Student Authentication and Privacy Information

In accordance with the [Family Educational Rights and Privacy Act \(FERPA\)](#), Savannah Technical College protects the privacy of students enrolled in distance education courses by ensuring the privacy and integrity of the communications and records used within the approved Learning Management System (LMS) course. Savannah Technical College also adheres to the [Georgia Virtual Technical Connection \(GVTC\) Privacy Policy](#).

Personal information is specific to the user. No personal identifiable information is visibly displayed within a distance education course unless the student voluntarily provides the information through a Discussion Forum or other means of interaction within a course. Students are required to use only course or College email for communication. Any other personal identifiable information residing within a course is restricted to LMS administrators and is not shared with any source outside of the Technical College System of Georgia.

Every student registered in a distance education course receives a unique login. The login assigned to students allows them to access to their course content which resides within the College LMS. The students may change their password at any time. LMS password resets are sent to student's college email accounts not to personal email accounts. A secondary secure login and password is also required for entry to any third party software associated with the LMS. This authentication provides security for the student and their information; however, it is emphasized to the student that he or she is ultimately responsible for protecting their login information.

Students are assigned a Savannah Tech e-mail address, which is a secure environment for communication. The student e-mail accounts are maintained by the college. Students are required to use college email accounts for all communication with faculty as well within the LMS.