Move On When Ready
Application Checklist

Student Name**:** _____ SSN**:** _____

High School: _____

Counselor: _____ Phone: _____

Listed below are the required admissions documents for high school students to participate in the Move On When Ready (MOWR) Program. All documents are required for new students.

The **MOWR Application/GAcollege411** is required for each semester and determines which classes the student is permitted to enroll in for the designated term.

The High School Initiatives Coordinator will provide the Student and Parent Agreement and the MOWR Enrollment Overview to parents.

Returning students must include the Application Checklist and the Registration Course Schedule for each additional semester attended of the same school year. A new and complete application packet is required for each school year the student is enrolled.

Each student must log on to https://secure.gacollege411.org, complete "My Profile," and complete the MOWR online application. The MOWR application must be completed by the student and high school counselor for each term of enrollment.

Home school students must complete the paper MOWR Program Application and submit to Christopher Williams, High School Initiatives Coordinator. The parent and Home Study Program Administrator will sign and approve the application.

Failure to complete the MOWR application will result in the student not being registered for courses at Savannah Technical College.

Please use this checklist to indicate the documents provided and include this checklist as a cover when submitting the application to Savannah Technical College.

*Please check one***:**

_____ New Student

_____ Returning Student

Admissions documents attached:

_____ MOWR Admissions Application

_____ Student and Parent Signature Page

_____ ACT/SAT Scores (may take COMPASS/ASSET test)

_____ Signed Textbook Agreement

_____ Signed MOWR Participation Agreement

Move On When Ready
Admissions Application

SAVANNAH TECHNICAL COLLEGE

Application Procedures:
- Submit the completed MOWR Admissions Application ($25.00 application fee is waived for MOWR enrollment)
- Schedule and take a COMPASS/ASSET test or submit acceptable test scores (ACT or SAT)
- Apply for Financial Aid through GAcollege411 at: https://secure.gacollege411.org

SOCIAL SECURITY NUMBER: _____--_____--_____

NAME**:** LAST _____FIRST _____ MIDDLE INITIAL _____

OTHER NAMES ON EDUCATIONAL RECORDS:
_____

ADDRESS: _____ APARTMENT NUMBER: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTY:_____

HOME PHONE: _____ OTHER PHONE: _____ EMAIL: _____

EMERGENCY CONTACT: NAME: _____ TELEPHONE NUMBER: _____

(The following information is for statistical purposes only and will not be used in determining admission)

GENDER: ☐ MALE ☐ FEMALE **DATE OF BIRTH**: (MM/DD/YYYY) _____

ETHNIC ORIGIN:
HISPANIC / LATINO ☐ YES ☐ NO

SELECT THE RACIAL GROUPS THAT APPLY TO YOU:
☐ AMERICAN INDIAN OR ALASKAN NATIVE ☐ ASIAN ☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR PACIFIC ISLANDER ☐ WHITE

ARE YOU A **U.S. CITIZEN**? (CHECK ONE) ☐ YES ☐ NO IF NO, ARE YOU A PERMANENT RESIDENT? ☐ YES ☐ NO
ARE YOU A **GEORGIA** RESIDENT? ☐ YES ☐ NO **IF YES, HOW LONG?** _____ MONTH(S) _____ YEAR(S)
ARE YOU A DEPENDENT OF AN ACTIVE DUTY MILITARY STATIONED IN GEORGIA? ☐ YES ☐ NO IF YES, BRANCH? _____
ARE YOU A DEPENDENT OF A VETERAN OF THE ARMED FORCES? ☐ YES ☐ NO IF YES, BRANCH? _____

DID YOUR FATHER COMPLETE COLLEGE? ☐ YES ☐ NO ☐ UNKOWN
DID YOUR MOTHER COMPLETE COLLEGE? ☐ YES ☐ NO ☐ UNKOWN

SELECTED PROGRAM OF STUDY: _____ LEVEL: ☐ **ASSOCIATE DEGREE** ☐ **DIPLOMA** ☐ **CERTIFICATE**

HAVE YOU PREVIOUSLY ATTENDED SAVANNAH TECHNICAL COLLEGE? ☐ YES ☐ NO

PROGRAM TYPE: ☐ MOWR (course takers) ☐ JOINT ENROLLED (Not earning high school credit) ☐ ALTERNATIVE DIPLOMA PROGRAM

SEMESTER YOU PLAN TO ENTER: ☐ **FALL** ☐ **SPRING** ☐ **SUMMER** **YEAR:** _____

CIRCLE HIGHEST LEVEL OF EDUCATION COMPLETED: 8   9   10   11
NAME OF **HIGH SCHOOL:** _____ CITY: _____ STATE: _____
EXPECTED GRADUATION DATE: MO _____ DAY _____ YR _____
ARE YOU CURRENTLY PARTICIPATING IN A MOWR PROGRAM OR COURSES AT ANOTHER COLLEGE OTHER THAN STC*? ☐ YES ☐ NO

* IF YES, NAME AND LOCATION: _____
   (ATTACH A LIST OF ADDITIONAL COLLEGES ATTENDED, IF MORE THAN ONE ATTENDED)

I certify that the information I have given is correct to the best of my knowledge. I understand that failure to provide information may invalidate my application for admission. I also understand that if I do not participate in the MOWR High School Dual/Joint Enrollment Program, my application information will be retained only for this current school year and will then be destroyed. Upon acceptance, I agree to abide by the rules, regulations and guidelines set forth in the Savannah Technical College Catalog.

I authorize Savannah Technical College to provide my high school with a copy of my grades for each semester attended and give permission to discuss my performance with my high school counselor and/or parents.

I authorize my high school to provide Savannah Technical College an official copy of my high school transcripts upon graduation.

Signature of Applicant: _____ **Date:** _____

Move On When Ready/Joint Enrollment Program
Student and Parent Agreement

INSTRUCTIONS:
- *Students must initial each item*
- *Students and parents must sign agreement*
- *Return application to High School counselor for signature*
- *High school counselor will return (agreement or packet) to High School Coordinator*

Student's Name: _____ SSN:_____

Parent/Guardian Name: _____

High School: _____

High School Counselor: _____ Phone Number:_____

_____ I have read the Student and Parent Agreement

_____ I authorize Savannah Technical College to provide information, including midterm and final grades, to my school or home school for each semester attended and to discuss the results of my progress with my parents and/or school official.

I, (student)_____, have read and understand the Student and Parent Agreement and agree to abide by the guidelines as long as I am participating in the MOWR/Joint Enrollment Program.

SIGNATURES:

_____   _____
Parent/Guardian (Signature)   Date

_____   _____
Student (Signature)   Date

_____   _____
High School Counselor (Signature)   Date

SAVANNAH TECHNICAL COLLEGE

(Retain a copy for your records)

- Move On When Ready (MOWR) eligible students are permitted to enroll in Technical Certificate of Credit, Diploma, and/or Degree Programs. Students are permitted to enroll in individual courses as course takers.
- Complete and return the MOWR Participation Agreement to the High School Initiatives Coordinator at Savannah Technical College.
- Students from Public High Schools, Private High Schools, and Home Schools may take postsecondary courses for both high school and postsecondary credit through the MOWR Enrollment Program. These students will earn high school and college credit while still enrolled in high school.
- Students from Public High Schools, Private High Schools, and Home Schools may take postsecondary courses not directly related to the completion of the high school graduation requirements through the Joint Enrollment Program. No high school credit will be earned for these courses. Joint enrolled students must complete the HOPE application.
- A MOWR/Joint Enrollment student must meet eligibility requirements set by Georgia Student Finance Commission, the agency administering MOWR and HOPE.
- All forms of academic dishonesty including, but not limited to, cheating on tests, plagiarism, collusion, and falsification of information will call for discipline.
- Students are dropped from the class roll when their absences exceed 15% of the total contact hours. If a student is late to class three times, the instructor will count it as one absence.
- Students must meet the Student Code of Conduct as set forth by the high school and Savannah Technical College.

MOVE ON WHEN READY (High School and College Credit):
- A MOWR student should enroll in postsecondary courses designated by the high school counselor (or CTAE Director/Supervisor) and Savannah Technical College representative.
- Courses failed or dropped by a MOWR student at Savannah Technical College may prohibit high school graduation.
- The MOWR Enrollment Program provides funds for courses taken during the Fall, Spring and Summer Semesters at Savannah Technical College. Students must remain in good academic standing.
- Savannah Technical College will provide textbooks for MOWR students. Course related fees and supplies must be paid by the student. Books must be returned in good condition to Savannah Technical College or the student will incur a penalty.

JOINT ENROLLMENT (College credit only):
- Joint enrolled students are eligible for the HOPE Grant only and are not eligible for any other financial aid from the State of Georgia for Diploma and Technical Certificate of Credit programs.
- Joint enrolled students/parents are responsible for fees, books, and supplies not covered by the HOPE Grant.
- If the student's application for HOPE funds is delayed or not approved, the student/parent will be responsible for full cost of enrollment.
- There will be a cap on the number of hours students can receive HOPE Grant funding. Students may receive HOPE funding for a total of 63 semester hours and must remain on good academic standing.
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SAVANNAH TECHNICAL COLLEGE

Move On When Ready
Textbook Agreement

(Return form with packet to High School Initiatives Coordinator)

By signing this agreement, I understand that Savannah Technical College has purchased the textbook(s) for my Move On When Ready (MOWR) class(es) and that I hereby agree that I am borrowing the textbook(s) for the duration of the class(es).

At the end of the class(es), I must return the textbook(s) to my instructor if the class(es) are taught at my high school/career academy. Textbooks for classes taught at a Savannah Technical College campus must be returned to the High School Initiatives Coordinator or Savannah Technical College designee.

I agree to return the textbook(s) in the same condition in which they were provided to me. If I fail to return the textbook(s) in the same condition, I agree to pay up to the maximum amount of $75.00 to replace each textbook.

Student's Name: (*please print*)   _____

MOWR Program of Study: _____

High School: _____

Student's Signature: _____

Date: _____

Move On When Ready
Program Application Instructions

(These steps are required to request funding)

STEP 1 – Student Responsibility
- Logon to GAcollege411 at: **https://secure.gacollege411.org**
    - o If you do not have an account on GAcollege411.org, you must **Create an Account**
    - o Your last name, social security number and date of birth must be included in your GAcollege411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting.
- If you forgot your GACollege411 password, contact the Technical Support line at 1-800-468-6927.
- Once your profile is complete, click the **Financial Aid Planning** Tab.
- Click **Scholarships** (located in the green area).
- Scroll to the bottom and under "Grants".
- Click **MOWR Online Application (Home school students will click on MOWR Paper Application)**
- Click **Logon** to complete the MOWR Application Form **(Last Name, Social Security Number and Date of Birth must be included in your GAcollege411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting).**
- Click Submit - Step 1 is complete.
- Gacollege411 will forward the application to your guidance counselor for processing.
- You must meet with your guidance counselor to discuss course registration and graduation requirements.
- You and your parents are responsible for payment of supplies and fees associated with the course(s).
- Savannah Technical College is responsible for providing books only.

STEP 2 – High School Guidance Counselor Responsibility/Home School Administrator
- Counselor must update the high school portion of the MOWR online application once the student portion of the application is completed. Home School Administrator must sign paper application.
- Counselor/Home School Administrator must e-mail the course(s) the student is interested in taking to Christopher Williams, High School Initiatives coordinator at: cwilliams@savannahtech.edu.

Step 3 – Savannah Technical College
- The High School Initiatives Coordinator will update the MOWR online application with the corresponding college courses.
- The High School Initiatives Coordinator will register the student for Savannah Technical College courses.
- The Financial Aid office will verify course registration and place aid on the student's account.

Joint Enrollment
Instructions

(These steps are required to request funding)

STEP 1 – Student Responsibility
- Logon to GAcollege411 at: **https://secure.gacollege411.org**
  - If you do not have an account on GAcollege411.org, you must **Create an Account**
  - Your last name, social security number and date of birth must be included in your GAcollege411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting.
- If you forgot your GACollege411 password, contact the Technical Support line at 1-800-468-6927.
- Once your profile is complete, click the **Financial Aid Planning** Tab.
- Click **Scholarships** (located in the green area).
- Scroll to the bottom and under "Grants".
- Click **Home Grant Application**.
- Click **Logon** to complete the HOPE Grant Application **(Last Name, Social Security Number and Date of Birth must be included in your GAcollege411 profile to access the application. You must also have elected to share your personal information by selecting that profile setting)**.
- Click Submit - Step 1 is complete.
- You and your parents are responsible for payment of tuition and fees not covered by HOPE and all books and supplies associated with the course(s).

Step 2– Savannah Technical College
- The High School Initiatives Coordinator will register the student for Savannah Technical College courses.
- The Financial Aid office will verify course registration and place aid on the student's account.