



POSITION ANNOUNCEMENT

Position **Adjunct Biology Instructors – Savannah & Liberty Campuses**

Savannah Technical College seeks part-time, Adjunct Biology Instructors to teach Anatomy & Physiology I, Anatomy & Physiology I & II, Microbiology, Introductory Biology and Chemistry courses. Instructors are sought for the Savannah Campus, as well as the Liberty Campus/Fort Stewart Army Education Center. This individual will report to Mathematics and Natural Science Department Head in the General Studies Division.

The Adjunct Biology Instructor will be responsible for the following duties (the list is not intended to be exhaustive):

- instructing students, developing program syllabi, goals and objectives;
- evaluating students' progress in attaining goals and objectives;
- ensuring student learning outcomes are attained and appropriately recorded;
- preparing and maintaining all required documentation and administrative reports;
- maintaining knowledge of current trends and developments in the field by attending staff development training, workshops, seminars and conferences;
- ensuring safety and security requirements are met in the classroom and laboratory;
- meeting with students, staff members, and other educators to discuss instructional programs and other issues impacting the progress of students.

Duties include a flexible schedule of lecture and laboratory, and may involve split teaching shifts or routine travel between campus locations.

Minimum Qualifications

- Master's degree in Biochemistry or closely related field with 18 graduate semester or 30 graduate quarter hours in Biochemistry, Biology, or Chemistry from a regionally accredited college or university.
- Ability to demonstrate excellent written and verbal communication skills.
- Demonstrated skills in usage of Microsoft Office Suite.
- Ability to work day and/or evening hours.
- Ability to be an active part of instructional and non-instructional activities.

Preferred Qualifications

- Prefer those candidates who have taught at least one year of Biology and Chemistry or Biochemistry and lab at a regionally accredited collegiate/university.

Physical Demands

Responsibilities are typically performed in an office or classroom/lab environment with the employee intermittently sitting, standing, walking, bending, pushing, and pulling for up to three (3) – four (4) continuous hours at a time. The employee frequently lifts lightweight objects up to 25LBS. The exposure to dirt, dust, chemicals, fumes, and hazardous materials is possible in the laboratory environment. The ability to distinguish colors and finger dexterity is required. The ability to speak clearly, to hear, and understand at a normal conversational level is required.

Salary/Benefits

Salary is competitive and commensurate with education and work experience.

Application Deadline

For best consideration, applications should be received by **November 3, 2013**. Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu. Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration.

Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except those special circumstances permitted or mandated by law). [Invitation to Self-Identify](#). For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or 912.443.3388. Send written compliance related correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.