

GENERAL RULES

- Use 1” margins on all sides. Double space throughout. Include your last name and the page number on all pages.
- Italicize titles of books, magazines, scholarly journals, and web sites. Enclose titles of articles, essays, poems, and short stories in quotation marks.
- When certain information, such as an author, is missing, skip it and go on to the next part.
- Single space after all punctuation.
- Use a shortened form of the publisher’s name: “New York: Morrow, 2004” rather than William Morrow & Company. When the publisher has an imprint, ie, Avon Book, published by HarperCollins, use both: Avon-Harper.
- Indent five spaces or one-half inch after the first line of each entry. Use double line spacing throughout.
- For pages that are not consecutive, such as newspapers, use a plus sign: “192+.” If you have only the starting page number of an article’s original print publication, give the number followed by a hyphen, a space, and a period: “192- .”
- Alphabetize your Works Cited page by author’s last name, or, if the author’s name is not given, by the first word of the title. Numbers are alphabetized as spelled. If some information is missing, indicate with n. pag. (no pagination), n.p. (no publisher), n.d.(no date).
- Note the medium of publication: Print, Web, Video, Personal interview, CD, Television, etc.

Parenthetical documentation

- All sources cited in the text should be listed in the Works Cited.
- The author’s name may be included in the text and only the page numbers in parentheses. “As Allison asserts (97), the....” Many instructors prefer this method.
- Alternatively, use the first part of your citation for parenthetical documentation. Usually, that will be the author or authors’ last names. Follow with the page number. (Brown and Proper 17).
- Use as little information as possible while making a unique identification. If there are two books by the same author, you must include part of the title. (Allison, *Whatever* 97).
- When you are quoting person A in who was quoted in person B’s essay, your parenthetical reference should acknowledge that: Allison believes such and such (qtd. in Brown and Proper256).
- If you have no page numbers, it usually flows better to include an indirect reference in the text. “According to Allison, the...”

PRINT SOURCES**Book with One Author**

Hoover, John. *Time Management: Set Priorities to Get the Right Things Done*. New York: Collins, 2007.

Print.

Two or Three Authors

Brown, Nathan, and Sheryle A. Proper. *The Everything Paying for College Book*. Avon: Adams, 2005.

Print.

Four or More Authors

Bassis, Michael S., et al. *Sociology: An Introduction*. 4th ed. New York: McGraw, 1991. Print.

No Author (Note: Begin with the title if a source has no author.)

The House Book. London: Phaidon, 2001. Print.

An Editor

Vecchione, Patrice, ed. *Faith and Doubt: An Anthology of Poems*. New York: Holt, 2007. Print.

Corporate Author

American Heart Assn. *American Heart Association Low-Salt Cookbook*. New York: Clarkson

Potter, 2006. Print.

An Editor in Addition to an Author

Chaucer, Geoffrey. *The Works of Geoffrey Chaucer*. Ed. F. W. Robinson. Boston: Houghton,

1957. Print.

A Work in an Anthology [MLA 5.5.6]

Chan, Janet. "Changing Police Culture." *Policing: Key Readings*. Ed. Tim Newburn.

Cullompton: Willan, 2005. 338-63. Print.

A Work in an Anthology: Reprint of a Previously Published Scholarly Article

Ball, John Clement. "An Interview with Salman Rushdie." *Toronto South Asian Review* 10.1

(1991): 30-37. Rpt. in *Conversations with Salman Rushdie*. Ed. Michael Reder. Jackson: UP of

Mississippi, 1994. 101-09. Print.

A Work in an Anthology: Excerpt

Monteiro, George. "For the Record: Text and Picture in 'The Open Boat'." *Journal of Modern Literature* 11.2 (1984): 307-11. Excerpt from *Short Stories for Students*. Ed. Kathleen Wilson and Marie Lazzari. Vol. 4. Detroit: Gale, 1998. 210-13. Print.

A Book Published in a Second or Subsequent Edition

MLA Handbook for Writers of Research Papers. 7th ed. New York: MLA, 2009. Print.

An Article in a Reference Book: Specialized Work

"Stepmothers." *The Greenwood Encyclopedia of Folktales and Fairy Tales*. Ed. Donald Haase. Vol. 3. Westport: Greenwood, 2008. Print.

An Article in a Reference Book: Introduction, Foreword, Preface or Afterword

"Immanuel Kant." Introduction. *Nineteenth Century Literature Criticism*. Ed. Denise Evans. Vol. 67. Detroit: Gale, 1998. Print.

An Article in a Reference Book: Encyclopedia Article, Signed

Epps, Helen H. "Textiles." *World Book Encyclopedia*. 2003 ed. Print.

An Article in a Reference Book: Dictionary or Encyclopedia Article, Unsigned

"Onomatopoeia." Entry 1. *Merriam-Webster's Collegiate Dictionary*. 11th ed. 2003. Print.

Book in a Series

Watkins, Christine, ed. *Sports and Athletes*. Detroit: Greenhaven, 2009. Print. Opposing Viewpoints Ser.

Two or More Works by Different Authors from the Same Anthology

Gunn, James, Marlene S. Barr, and Matthew Candelaria, eds. *Reading Science Fiction*. New York: Palgrave MacMillan, 2009. Print.

Freedman, Carl. "Marxism and Science Fiction." Gunn, Barr, and Candelaria 120-32.

Sargent, Pamela. "Science Fiction and Biology." Gunn, Barr, and Candelaria 219-26.

Government Publication

United States Cong. Office of Technology Assessment. *Changing by Degrees: Steps to Reduce*

Greenhouse Gases. Washington: GPO, 1991. Print.

MAGAZINES and JOURNALS (PRINT)

Article from a Weekly Magazine and Weekly News Service

Kluger, Jeffrey. "Why We Love." *Time* 28 Jan. 2008: 55-60. Print.

Article from a Monthly Magazine

Hitchens, Christopher. "A Breath of Dust." *Atlantic Monthly* July-Aug. 2005: 142-46. Print.

Newspaper Article

Feder, Barnaby J. "For Job Seekers, a Toll-Free Gift of Expert Advice." *New York Times* 22 Mar. 1994, late ed.: A1+. Print.

Article in a Scholarly Journal

Warner, Megan B., et al. "The Longitudinal Relationship of Personality Traits and Disorders." *Journal of Abnormal Psychology* 113.2 (2004): 217-27. Print.

Anonymous Article

"Marion Barry and the *Washington Post*." *The Weekly Standard* 26 Nov. 2007: 2-3. Print.

ONLINE DATABASES

Scholarly Journal in an Online Database

Massaro, John. "Press Box Propoganda? The Cold War and *Sports Illustrated* 1956." *Journal of American Culture* 26.3 (2003): 361-70. *Academic Search Complete*. Web. 23 Jan. 2008.

Weekly or Biweekly Magazine in an Online Database

Clemmitt, Marcia. "Student Aid." *CQ Researcher* 25 Jan. 2008: 73-96. *CQ Researcher Online*. Web. 2 Feb. 2008.

Newspaper in an Online Database

Lieber, Ron. "In China, G.M. Stands as a Powerful Player." *New York Times* 22 Apr. 2009, late ed. (East Coast): B1. *ProQuest Newspapers*. Web. 8 June 2009.

Book Article in an Online Database

Hardy, Sarah Madson. "Recitatif." *Short Stories for Students*. Gale Group, 1999. N. pag.

Literature Resource Center. Web. 29 Apr. 2008.

E-Books

Sweet, William. *Kicking the Carbon Habit: Global Warming and the Case for Renewable and Nuclear Energy*. New York: Columbia UP, 2006. *NetLibrary*. Web. 14 Sept. 2007.

MEDIA and INTERVIEWS

Personal Interview

Persson, Katherine. Personal interview. 11 Aug. 2009.

Film or Video Recording

Patton. Dir. Franklin J. Schaffner. Perf. George C. Scott. 1970. 20th Century Fox, 2006. DVD.

Scott, George C., Perf. *Patton*. Dir. Franklin J. Schaffner. 1970. 20th Century Fox, 2006. DVD.

Sound Recording

Streep, Meryl. "The Winner Takes It All." By Benny Anderson and Björn Ulvaeus. *Mamma*

Mia! The Movie Sound Track Featuring the Songs of Abba. Decca, 2008. CD.

Sound Recording. Liner Notes

Anderson, Benny. Liner Notes. *Mamma Mia! The Movie Sound Track Featuring the Songs of*

Abba. Decca, 2008. CD.

Visual Art. In a Museum.

Exekias. *The Suicide of Ajax*. c. 540 BCE. Ceramic. Chateâu-Musée, Boulogne-sur-Mer.

Visual Art. In a Book.

Exekias. *The Suicide of Ajax*. c. 540 BCE. Chateâu-Musée, Boulogne-sur-Mer. *Art History*. By

Marilyn Stokstad. New York: Abrams, 1995. Plate 5-29. Print.

WEB SITES

Basic Entry

Sutton, Bettye, et al. "1800-1810." *19th Century Cultural History*. Lone Star College-Kingwood

Library, 2003. Web. 28 July 2007.

Work Cited only on the Web, with URL

Lye, John. "Some Notes on Realism." Dept. of English Language and Literature, Brock U. 22 Apr. 2008. Web. 25 Aug. 2009. <<http://www.brocku.ca/english/courses/2F55/realism.php>>.

Author, no publication date

Mazer, Cary M. *Bernard Shaw: A Brief Biography*. Dept. of English, U of Pennsylvania, n.d. Web. 16 Sept. 2007.

Title, No Author

"Parenting Corner Q&A: Immunizations." *American Academy of Pediatrics*. Amer. Acad. of Pediatrics, Feb. 2009. Web. 4 June 2009.

Online Periodical

Sarnoff, Nancy. "Web's Role in House Hunt Grows." *Chron.com*. Houston Chronicle, 1 Dec. 2007. Web. 18 Feb. 2008.

Online Government Publication

United States. Congress. Congressional Budget Office. *Nuclear Power's Role in Generating Electricity*. By Justin Robert Falk. Washington: GPO, 2008. Web. 22 May 2009.

Book Online. First Published prior to 1900

Alger, Horatio, Jr. *Ragged Dick or Street Life in New York with the Boot Blacks*. 1868. *Google Book Search*. Web. 5 May 2009.

Book Online. First Published after 1900

Eliot, T. S. *Poems*. New York: Knopf: 1920. *Project Gutenberg*. Web. 5 May 2009.

Online Video

Bradley, Becky. "The Sun Also Rises: Hemingway in Spain." *The Sun Also Rises*. Lone Star College-Kingwood Library. Video. April 2007. Web. 17 Jan. 2008.

Online Video with Publication Data for Another Medium

The Great Information Exchange. 13 Feb. 2008. Freedom Museum. *YouTube*. Web. 2 June 2009.

Author. "Title of Article." *Web Site*. Editor. Site Publisher or N.p., Date of Publication or n.d. Medium of Publication (Web). Date of access. <URL optional>.