

Medical Assisting Program Admissions Requirements

This program utilizes a competitive admissions process. Meeting the minimum requirements for admission will not guarantee acceptance to the Medical Assisting diploma program.

1. Applicants must be at least 17 years of age.
2. Submit an application and a \$20.00 processing fee for admission to:

Student Success
Attn: Admissions Officer
Savannah Technical College
5717 White Bluff Road
Savannah, GA 31405
Phone: 912-443-5513

3. Arrange to take the **Placement test** by appointment with the testing office at (912) 443-5716. Please contact the office for testing dates.
4. Complete and/or forward the following to admission's office
 - a. An official high school transcript or GED certificate
 - b. Official College transcripts (if any)
5. Complete a financial aid application. PELL grants and other aid are available to qualified people if and only when they complete the financial aid application.
6. Obtain regular admission status to Savannah Technical College.
7. Students must complete the HealthCare Assistant TCC- with the Medical Coding/Insurance Data Entry Specialist, Medical Front Office, or Phlebotomy Specialization (select one specialization) in order to be considered for admission into the Medical Assisting diploma program.

Healthcare Assistant – Medical Coding/Insurance Data Entry Specialist, Medical Front Office, or Phlebotomy Specialization TCC:

Curriculum Outline
General Core Courses Credits (9cr)
1. ENGL 1010 Fundamentals of English 3cr
2. MATH 1012 Foundations of Mathematics 3cr
3. PSYC 1010 Introduction of Psychology 3cr
Occupational Courses Credits (13cr)
4. ALHS 1011 Anatomy and Physiology 5cr
5. ALHS 1040 Introduction to Health Care 3cr
6. ALHS 1090 Medical Terminology 2cr
7. COMP 1000 Intro. To Microcomputers 3cr
Complete courses from one of the specialization below (8-14 hours)
Medical Coding/Insurance Data Entry (14cr)
8. BUSN 1440 Document Production 4cr
9. MAST 1120 Human Pathological Conditions 3cr
10. BUSN 1015 Introduction to Medical Insurance 4cr
11. BUSN 2370 Medical Office Coding, Insurance, and Billing 3cr
Medical Front Office (8cr)
8. BUSN 1440 Document Production 4cr
9. BUSN 2340 Medical Administrative Procedures 4cr
Phlebotomy (8cr)
8. PHLT 1030 Introduction to Venipuncture 3cr
9. PHLT 1050 Clinical Practice 5cr

8. Transfer credits from other institutions will be included in the GPA calculation if any classes are being used to meet the requirements of the TCC.

9. A minimum GPA of **2.5** is required for progression into the Medical Assisting program

10. Students on Academic Warning or Academic Suspension will not be considered for progression into the program.

11. ALHS 1011 and MATH 1012 courses must have a grade of “**B**” or better.

12. Data forms are available the entire month of April for Fall start of the Medical Assisting diploma program.