

All students:

- International Student Application (included in packet) with \$20 application fee
- Official evaluation of high school or university education
 - Document-by-document evaluation is acceptable for the purpose of admission
 - For transfer credit, submit a course-by-course evaluation (university only)
 - Evaluation must be sent to Savannah Tech directly from evaluation agency
 - See attached list of accepted evaluation agencies
- Bank letter or account statement showing a balance of at least \$16,500 per student
 - The document must show the name of the account holder, the bank account number, the current account balance, and the unit of currency used to express the balance
 - The document must be issued by the bank and may not be generated by the account holder
 - The document should be printed or typed on official bank stationary or letterhead *or* it should be certified with the signature and stamp of a bank official (computer-generated signatures will **not** be accepted)
 - The document must be dated within three months of the application receipt date
 - If the student plans to bring dependents (spouse, children), then the document must show an additional \$2,500 for each dependent (example: a student planning to bring one spouse and one child should submit a document that shows at least \$21,500; \$16,500 for the student and \$5,000 for two dependents)
 - If the document is not in the English language, then please submit a certified translation with the document
- International Student Sponsor Form (included in packet)
 - Sponsor is the account holder who is named on the bank letter or account statement (the sponsor form is not required if the student is the account holder)
 - Sponsor form must be notarized
- Photocopy of current passport

Transfer students only:

If you are currently attending a college or university in the United States and you wish to transfer to Savannah Technical College, then please submit the following documents in addition to the documents listed above:

- Photocopy of current I-20
- Photocopy of current visa
- Photocopy of current I-94
- Official transcript of all coursework completed at current school
- International Student Transfer Form (included in packet)

Unless otherwise noted, all documents must be originals and not photocopies. Faxed documents will **not** be accepted under any circumstances.

Students who want to change their non-immigrant status:

If you are a student who wishes to change your non-immigrant status to F1 (for example, from J1 to F1), then please submit the following documents in addition to the documents listed above:

- Photocopy of current visa
- Photocopy of current I-94
- If you are currently in J1/J2 status, then please submit a photocopy of DS-2019

Shipping Information:

To have your admissions packet and I-20 shipped to you, please follow these directions:

1. Go to <https://study.eshipglobal.com/>.
2. Under “Students,” click “sign up.” If you already have an account, then log in and skip to step 4.
3. On the Registration page, enter your personal information and click “Register.”
4. Once you have registered, you will see a page that says, “Welcome [your name]!” Under “What would you like to do today,” click “Receive a package from universities.”
5. On the search page, select “Georgia” under the “select state” drop-down menu.
6. Select “Savannah Technical College” from the list of schools and click “Continue.”
7. Select “Student Affairs” and click “Continue.”
8. On the “Create Shipment” screen, you will see the information for Savannah Technical College and your personal information. In the “Receiver’s Address” box, you will see a space labeled “Student ID.” In this space, type “uemsid-xxxx” and then click “Ship/Quote.”
9. On the “Create Shipment – Confirmation” screen, select your method of shipment and complete the payment information. Once you have supplied all of the information, click “Confirm shipment.”

At this point, your information will be sent to Savannah Technical College, where we will ship your admissions packet using the shipping label that you paid for through www.eshipglobal.com. The entire shipping process may last up to two weeks, so please be patient.

Once your package has shipped, you may use your account in www.eshipglobal.com to track the progress of your package. You may also track your package through www.dhl.com and www.fedex.com.

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