

# SAVANNAH TECHNICAL COLLEGE

## POLICE DEPARTMENT



## ANNUAL SECURITY REPORT 2011-2012

# **Savannah Technical College Annual Security Report**

In accordance with the Clery Act and its accompanying regulations, 34 C.F.R. § 668.46, Savannah Technical College Police Department prepares and disseminates this security report annually on or before October 1.

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**October 1, 2011**

**Safety and Security Information:**

Safety is an important issue for Savannah Technical College. Each member of the campus community, whether student, faculty or staff, must take an active role in reporting and preventing any incident jeopardizing the overall safety of the campus/college community.

Savannah Technical College, in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, commonly known as the Clery Act, publishes this document to provide all members of the campus community with an overview of the College's security resources, policies and procedures. While these policies and procedures are subject to change at any point in time they designed to upgrade and improve on safety and security services to the College.

**A hard copy of this annual report may be obtained by contacting the Savannah Technical College Police Department, located in Suite 1109 Goodman Hall, 5717 White Bluff Road, Savannah, Georgia 31405.** Telephone calls may be made to the Police Department at 912-356-2300 or fax to 912-443-4783.

This information may also be obtained through the Savannah Technical College website at [www.savannahtech.edu](http://www.savannahtech.edu).

Information as to crime statistics includes such information as obtained from all local law enforcement sources having responsibility for properties directly adjacent to or adjoining any campus property of Savannah Technical College.

### **Procedures for Reporting Criminal Actions or other Emergencies**

The Savannah Technical College Police Department seeks to ensure that the rights of every member of the campus community are respected and that there exists a safe and secure atmosphere, conducive to the pursuit of educational objectives. Police Department personnel are on duty 24 hours a day, seven days a week.

The 24 hour Police Department's operation number is: **912-356-2300**

The Department is directed by a Chief of Police, as The Chief Executive Officer under law (O.C.G.A. 35-8-20 and 35-8-20.1) and assisted by a Supervisor of Police as an Operations Commander. They are responsible for planning, directing and implementing operational guidelines, pursuant to established State and College security and safety policies, to ensure adequate security on campus. All Savannah Technical College Police officers have full arrest powers and are required to be certified by the Georgia P.O.S.T. (Peace Officers Standards and Training) Council. Such authorization is provided by O.C.G.A. 20-8-3 and 20-8-5.

All criminal actions or other emergencies occurring on campus should be reported immediately to the Savannah Technical College Police Department by telephone, (912-356-2300) or in person to any Savannah Technical College Police Officer. Campus Police will respond to all calls for assistance, evaluate the situation and assist in a resolution. Any information reported to the Police Department, in confidence, will be treated as such within limits allowed under law.

Information is continually exchanged between The Savannah Technical College Police Department, The Savannah/Chatham Metro Police Department, The Chatham County Sheriff department, The Georgia State Patrol, and GBI (Georgia Bureau of Investigation). The Campus Police Department also cooperates with all other Federal and State agencies and local Police/Sheriff's Departments in the Savannah Technical College (Chatham, Liberty, Effingham & Bryan Counties) service area. The Savannah Technical College Police Department operates under *Mutual Aid Agreements* with other emergency service agencies so as to provide complete service and investigative coverage to the College.

### **Emergency Notification and Crime Alerts**

Alerts are published through postings in campus buildings, on the College Police Department webpage and by use of the College *Emergency Notification System*. Such alerts are authorized by the Chief of Police, the Police Supervisor or the on duty Watch Commander and issued immediately upon notification/verification of any dangerous or threatening situation on any campus. Such alerts may be related to any immediate threat to the health/safety of students and staff; or, any criminal activity which would cause concern. These alerts are by immediate emergency notification "BLASTS" to cell phone, email and text alerts, when any such activity occurs on or near campus and potentially threaten the

College community. Any alert issued will directly address the specific campus and or area of said campus with an accompanying notification/safety watch to all other campuses or areas of the college, not immediately adjacent to the specific problem area. A complete procedural outline is contained in the *Savannah Technical College, Emergency Operation Plan* which lists names, contact information and procedure for evacuation in an emergency. In addition information directed to emergencies and safety procedures are available in the *Blue Booklets* (along with mapped evacuation routes) in every classroom, work space and office throughout the College. On an annual basis, generally by but no later than December 31<sup>st</sup> of any calendar year, the Emergency Notification and Crime Alert process will be tested through actual drill and/or table top exercises and will include all police, safety, employee staff and or administrative personnel as required to affect said testing of the system.

### **Timely Warning**

Timely Warnings are issued immediately upon notification or realization of any situation having occurred, or anticipated, which may be a threat to any individual(s) or property on, or reasonably near the Savannah Technical College Campus or property. Such Timely Warnings will be on a case by case basis, generally addressing any criminal behavior, given the known facts of any situation and is intended to give all members of the College community timely information for protecting themselves. Timely Warnings will be issued from the Savannah Technical College Campus Police Department, by authorization of the Chief of Police, Police Supervisor or the on duty Watch Commander and will be by use of the same format used in the *Emergency Notification and Crime Alerts*. In addition information directed to the emergency and safety procedure is available in the *Blue Booklets* available (along with mapped evacuation routes) in every classroom, work space and office throughout the College. On an annual basis, generally by but no later than December 31<sup>st</sup> of any calendar year, the Timely Warning process will be tested through actual drill and/or table top exercises and will include all police, safety, employee staff and or administrative personnel as required to affect said testing of the warning system.

### **Access to Campus Buildings**

The Savannah Technical College Police Department is responsible for overall security of the College administrative and academic buildings. Buildings may be opened and closed for scheduled events, after normal working hours, with advance notice to the Police Department. Faculty or staff requiring access, to any building outside normal working hours, must contact the Police Department, in advance, for assistance. Requests for such access are viewed on a case by case basis. Faculty or staff members having building access codes and entry level keys are authorized to enter buildings, for official purposes, after normal working hours. However, all faculty and staff members are reminded that any College building or grounds are the property of The State of Georgia and are to be used for official purposes only.

### **Crime Prevention Program**

The Campus Police Department seeks to educate students, faculty and employees on steps to take to ensure their own safety; and the safety of others on the campus and its environs. The Campus Police Department posts crime prevention tips and campus crime statistics on the Department's webpage. The Department also has crime prevention and safety materials available at its office in room 1109 Goodman Hall. Campus Police will also make presentations to student groups and other campus organizations on crime and other safety issues on request.

### **Police/Daily Log**

The Savannah Technical College Police Department maintains a daily log, in an easily understood format, which records all crimes reported to the Department. This log includes the nature, date, time, and general location of each reported crime and the disposition of the complaint. Except where disclosure of such information is prohibited by law, or would jeopardize confidentiality, all entries in the log are open to public inspection within two business days of a report being made to the Department. In the case of clear and convincing evidence that release of specific information could jeopardize an ongoing criminal investigation, the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, that information may be withheld until such damage is no longer likely.

### **Monitoring of Off-Campus Behavior**

The Savannah Technical College Police Department monitors off-campus criminal activity, affecting the College community, so as to provide timely warnings and advisories. This information is disseminated as noted previously in *Emergency Notification and Crime Alerts* and *Timely Warnings*.

The Savannah Technical College Police Department does not routinely record statistics on crimes that occur off College property except as required by the Clery Act; however, the department continually monitors such activity as noted above.

### **Alcoholic Beverages and the Use, Sale and Possession of Illegal Drugs**

The unlawful manufacture, distribution, possession or use of illicit drugs or alcohol is prohibited on Savannah Technical College property and/or while on official duty and/or as part of any College activity. The possession, consumption and/or provision of alcohol on the Savannah Technical College property are strictly prohibited. This policy applies to all campus facilities, and to all activities and events presented on campus by a college sponsored or non-college sponsored host.

However, exceptions may be granted, on a case by case basis, by express approval of the President of the College.

**Weapons Policy**

Weapons, as outlined in the Technical College System of Georgia *Firearms, Weapons and Explosives Policy*, are prohibited. This policy reflects Georgia law under O.C.G.A. 16-11-127.1 and is enforced under a zero tolerance profile.

Copies of the official policy and Georgia law are available in the Savannah Technical College Police Department office.

### **Drug and Alcohol Abuse Assistance Programs**

The College organizes educational programs and events that address the issues and health risks associated with alcohol and drug abuse. The College, through its Human Resources and/or the Police Department, also provides referral and information on alcohol and drug assistance programs. Examples of such referral include:

Employee Assistance Program 1-800-333-6228

Alcoholic Anonymous 912-356-3688

[www.savannahaa.com](http://www.savannahaa.com)

Narcotics Anonymous 877-461-1110

Cocaine Hotline(s) 800-662-HELP

800-COCAINE

Memorial Hospital 912-352-8000

Candler Hospital 912-819-6000

St. Joseph's Hospital 912-819-4100

### **Procedures Following a Sex Offense**

Victims of a sexual offense should immediately seek medical assistance for treatment of any injuries and for other tests which may preserve medical evidence. The Campus Police Department will assist in obtaining transportation in appropriate cases. Victims of a sexual offense should not bathe, shower, or change clothes before receiving this medical attention. Victims of a sexual offense occurring off campus may obtain assistance, from the Campus Police Department, in reporting the crime to the appropriate police department having jurisdiction. Other information, regarding accommodation for victims of sexual assault, may be obtained in a confidential manner from the Campus Police Department.

### **Registered Sex Offender Information**

In accordance with federal regulations, members of the College community are advised that information regarding registered sex offenders, as defined by section 1407(j) of the Sex Offender Registration Act of 1994 (42 U.S.C. 1407(j)) and the Georgia Sex Offender Act O.C.G.A. 42-1-12 may be obtained by contacting the Georgia Bureau of Investigation at 404-270-8465 or [www.gbi.georgia.gov](http://www.gbi.georgia.gov) and clicking on "Services" then "Georgia Sex Offender Registry".

**Savannah Technical College – Crime Statistics**

The following chart lists criminal and other acts of misconduct, reported to campus police or security authorities during the periods indicated. This information is published quarterly and in the Annual Security Report. The annual crime statistics are also available at the Savannah Technical College, Police Department, located in Goodman Hall.

<b>2011 Reporting Year</b>	<b>Jan 1, 2010- Dec 31, 2010</b>	<b>Jan 1, 2009- Dec 31, 2009</b>	<b>Jan 1, 2008- Dec 31, 2008</b>
Homicide	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offenses	0	0	0
Non-forcible Sex Offenses	0	0	0
Robbery	5	0	0
Aggravated Assault	1	0	0
Burglary	26	2	2
Theft	68	31	10
Motor Vehicle Theft	6	0	1
Arson	0	2	0
Liquor Law Violations	0	1	1
Drug Law Violations	5	9	2
Weapons Violations	4	4	1
Total Arrests Made	13	0	2